



Ruidoso Municipal School District Notice of Vacancy

- Date:** April 5, 2018
- Position:** **Computer Lab Educational Assistant**
Sierra Vista Primary
- Qualifications:**
- *NM Public Education Department Educational Assistant License or eligibility
 - *Successful experience facilitating keyboarding
 - *Experience with data retrieval and interpretation preferred
 - *Bilingual Spanish preferred
 - *Must demonstrate a willingness to work in a cooperative working environment
 - *Strong reading, written, verbal and interpersonal skills
- Responsibilities:**
- *Conduct technology lab lessons, assist with testing administration & data retrieval; attend technology trainings
 - *Work productively as part of a team
 - *Other duties as assigned
- Contract Period:** Remainder of 2017-18 School Year
- Start Date:** As soon as practicable
- Salary:** Per Ruidoso Municipal School District Salary Schedule
- Application Process:** Application available online at www.ruidososchools.org or for more information contact:
- Angela Romero, Principal, Sierra Vista Primary
romeroa@ruidososchools.org
199 East White Mountain Drive
Ruidoso, NM 88345
(575)258-6402
- Or
- Lisa Brillante, HR Benefits Specialist
brillantel@ruidososchools.org
200 Horton Circle
Ruidoso, NM 88345
(575) 630-7002
- Application Deadline:** Until filled
- Selection Process:** Selected applicants will be interviewed following initial screening of application materials submitted.

Ruidoso Municipal School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, religion, sex, marital status, or disability in compliance with federal and state laws.